2022 Sole Proprietor / SMLLC

RELIABLE TAX

GENERAL INFORMATION		
Name of Sole Proprietor		
Business name (if different)		EIN
Business address (if different from home address)		
Principal business activity	Principal product or service	
Date business started (if new)	Date business closed (if ceased)	
Date ousiness started (if new)	Date business closed (ii ceased)	
SOLE PROPRIETOR SPECIFIC QUESTION	ONS	
1. \square Yes \square No Was the primary purpose of the	ne business activity to realize a pro	ofit?
2. □ Yes □ No Did you materially participate	•	
3. \square Yes \square No Did you pay any family members		
 Yes □ No Did you make any payments o (Provide copies of Forms 1096) 		ocontractors, attorneys, etc.?
5. □ Yes □ No Did you make, or do you plan Type of plan	to make, any contributions to a s Amount contributed \$ 1	
6. □ Yes □ No Did you pay for your own heal	th/dental insurance? If yes, prem	iums paid \$
7. □ Yes □ No Did you have any employees? (Provide copies of Forms W2 and	W3)
8. □ Yes □ No Did you have any bartering tra	insactions in 2022?	
\square Yes \square No If yes, are these amounts inclu	ded in your financial reports?	
BUSINESS INCOME		
Gross receipts or sales (Provide all copies for Forms 1	099-NEC and 1099-K received)	\$
Returns and allowances		\$
Other income (not included in gross receipts)		\$
Of the gross receipts income earned (listed above), ho	w much was performed in or delivere	ed to the following localities:
City of Portland		\$
Multnomah County		\$
TriMet District or Lane Transit District		\$
COST OF GOODS SOLD*		<u> </u>
*Use this section only if you are a manufacturer, wh	holesaler, or a business that makes,	buys, or sells goods
Inventory at the beginning of the year		\$
Purchases of items for resale		\$
Materials and supplies		\$
Cost of items for personal use		\$
Inventory at the end of the year		\$

BUSINESS EXPENSES

Advertising S Bank charges S Business licenses S Commissions paid S Contract labor S Dues and subscriptions S Employee benefit programs S Entertainment S Gifts S Insurance (other than health) S Interest paid S Legal and professional services S Meals for business (restaurants) S Meals for business (other) S Office supplies S Postage S Printing S Rent or lease of equipment S Repairs and maintenance S Supplies (not included in inventory) S Taxes - payroll S Taxes - Portland/Multnomah S Taxes - OR TriMet S Tax Preparation Fee S Telephone S Other: S Other: S Other: S Other: S Other: S	Direct business experience personal use or equip		e expenses that include e 3.
Bank charges Business licenses Commissions paid S Contract labor Dues and subscriptions Employee benefit programs Entertainment S Gifts Insurance (other than health) Interest paid Legal and professional services Meals for business (restaurants) Meals for business (other) Office supplies Postage S Printing Rent or lease of equipment Repairs and maintenance Supplies (not included in inventory) Taxes - payroll Taxes - Portland/Multnomah Taxes - OR TriMet Tax Preparation Fee Telephone Tools Wages Other: S Other: S Other: S Other: S Other: S S S S S S S S S S S S S S S S S S S	Accounting		\$
Business licenses Commissions paid S Contract labor Dues and subscriptions Employee benefit programs Entertainment S Entertainment S Gifts Insurance (other than health) Interest paid Legal and professional services Meals for business (restaurants) Meals for business (other) S Office supplies Postage Printing S Rent or lease of equipment S Repairs and maintenance S Supplies (not included in inventory) Taxes - payroll S Taxes - Portland/Multnomah S Taxes - OR TriMet S Tax Preparation Fee S Telephone S Other: S Other: S Other: S Other: S Other:	Advertising		\$
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Contract labor Dues and subscriptions Employee benefit programs Entertainment Gifts Insurance (other than health) Interest paid Legal and professional services Meals for business (restaurants) Meals for business (other) Office supplies Postage Printing Rent or lease of equipment Repairs and maintenance Supplies (not included in inventory) Taxes - payroll Taxes - Portland/Multnomah Taxes - OR TriMet Tax Preparation Fee Telephone Tools Wages Other: Other: Sother: Sother	Business licenses		\$
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Employee benefit programs Entertainment Gifts Insurance (other than health) Interest paid Legal and professional services Meals for business (restaurants) Meals for business (other) Office supplies Postage Printing Rent or lease of equipment Repairs and maintenance Supplies (not included in inventory) Taxes - payroll Taxes - sales (included in gross) Taxes - Portland/Multnomah Taxes - OR TriMet Tax Preparation Fee Telephone Tools Wages Other: Other: S Other: S Other:	Contract labor		\$
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Insurance (other than health) Interest paid Legal and professional services Meals for business (restaurants) Meals for business (other) Office supplies Postage Printing Rent or lease of equipment Repairs and maintenance Supplies (not included in inventory) Taxes - payroll Taxes - sales (included in gross) Taxes - OR TriMet Tax Preparation Fee Telephone Tools Wages Other: Other: Sother:	Entertainment		\$
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Meals for business (restaurants)\$Meals for business (other)\$Office supplies\$Postage\$Printing\$Rent or lease of equipment\$Repairs and maintenance\$Supplies (not included in inventory)\$Taxes - payroll\$Taxes - sales (included in gross)\$Taxes - Portland/Multnomah\$Taxes - OR TriMet\$Tax Preparation Fee\$Telephone\$Tools\$Wages\$Other:\$Other:\$Other:\$Other:\$Other:\$Other:\$Other:\$	Interest paid		\$
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Repairs and maintenance \$ Supplies (not included in inventory) \$ Taxes - payroll \$ Taxes - sales (included in gross) \$ Taxes - Portland/Multnomah \$ Taxes - OR TriMet \$ Tax Preparation Fee \$ Telephone \$ Tools \$ Wages \$ Other: \$ Other: \$ Other: \$ Other: \$ Sharing a series of the seri	Printing		\$
Supplies (not included in inventory) Taxes - payroll Taxes - sales (included in gross) Supplies (not included in inventory) Taxes - payroll Supplies (not included in inventory) Supplies (not included in gross) Sup	Rent or lease of equ	aipment	\$
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Taxes - Portland/Multnomah Faxes - OR TriMet Tax Preparation Fee Telephone Tools Wages Other: Other: Other: S S S S S S S S S S S S S	Taxes - payroll		\$
Taxes - OR TriMet S Tax Preparation Fee S Telephone S Tools Wages Other: S Other: Other: S Other:	Taxes - sales (include	led in gross)	\$
Tax Preparation Fee \$ Telephone \$ Tools \$ Wages \$ Other: \$ Other: \$ Other: \$ Other: \$ Other: \$ Other: \$	Taxes - Portland/M	ultnomah	\$
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	Other:		\$
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	Other:		\$

	work space Do not in pace that includes per	
Rent		\$
Mortgage Interest		\$
Property Taxes		\$
Insurance		\$
Internet		\$
Telephone		\$
Utilities		\$
Janitorial or cleaning	ng	\$
Security		\$
Repairs and mainte	nance	\$
Improvements		\$
Other:		\$

Home office Area of home used exclusively for this business

as a principal place of business. Include expenses paid. We will apply the appropriate where necessary.	· ·
Square footage of entire home	
Square footage of office space	
Rent	\$
Mortgage interest	\$
Property taxes	\$
Insurance	\$
Utilities	\$
Janitorial or cleaning	\$
Security	\$
Repairs and maintenance	\$
Improvements:	\$
Other:	\$
Other:	\$
Other:	\$
Internet - business use %	\$
Telephone - business use %	\$

Asset description	Date purchased	Cost	Date placed in service	New or used
		\$		
		\$		
		\$		
		\$		
Equipment Sold Assets or vehicle	s sold or disposed. Do not inclu	ıde the sales price ii	n the business income sect	ion.
Asset description	Date out of service	Date sold	Sales price	Trade-in?
			\$	
			\$	
AUTO EXPENSES	<u> </u>	<u> </u>	<u> </u>	-
Generally, you can use either the	e standard mileage rate or a	ctual expenses to	figure the deductible co	sts of operating
your car for business purposes.	C			, 1 C
Vehicle 1 Year/Make/Model:		Vehicle 2 Year/N	Make/Model:	
Vehicle 1 Year/Make/Model: 1. □ Yes □ No Car available 2. □ Yes □ No Do you have a 3. □ Yes □ No Is there written	another car available?		Make/Model: To Car available for pers To Do you have another To Is there written eviden	car available?
 □ Yes □ No Car available □ Yes □ No Do you have a 	another car available?		To Car available for pers To Do you have another To Is there written evides	car available?
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1. □ Yes □ No Car available 2. □ Yes □ No Do you have a 3. □ Yes □ No Is there writte Beginning odometer Ending odometer Business miles 1/1/22-6/30/22 Business miles 7/1/22-12/31/22 If using actual expenses, also come Gas / oil Repairs and maintenance	another car available? en evidence of miles driven?	1. □ Yes □ N 2. □ Yes □ N 3. □ Yes □ N Beginning odometer Business miles 1 Business miles 7 If using actual e Gas / oil Repairs and ma	To Car available for pers To Do you have another To Is there written evides The content of the c	car available? nce of miles drive